



Chief Financial Officer

Overview and History:

For 50 years, [The ARK](#) has served the Jewish community with unmatched human services. No other organization within the Chicago Jewish community provides such a comprehensive, holistic approach to creating stability in people's lives. Key to its enduring legacy is the powerful, empathetic team who work closely with Jewish people facing financial, employment, medical and emotional challenges and help them access free, life-changing human services to strengthen their future. Today, The Ark is transforming itself to become a vibrant hub of vital human services empowered by Jewish values, that lifts and strengthens the Jewish community.

The Ark is seeking an accomplished Chief Financial Officer (CFO) to serve as a core member of the leadership team. Reporting to the CEO, the CFO role requires a dedicated leader, with demonstrated success in financial oversight to execute on the vision, mission, and strategic priorities of this \$8M organization. The CFO will provide the leadership, management and oversight necessary to ensure the organization has the appropriate operational controls, reporting procedures and systems in place to effectively grow, while maintaining excellence and ensuring financial strength and operating efficiency. The ideal candidate will be a strategic thinker and a hands-on leader with at least 10 years of executive and/or senior level leadership experience in the area of finance.

Key Responsibilities:

- Manage and grow a robust team in finance, technology, and human resources
- Ensure resource allocation for organizational strategies and growth initiatives
- Direct short-term and long-term planning and budget development to support strategic goals; develop measurement processes and reporting mechanisms
- Review and develop financial policies and procedures to support annual and capital budgets; oversee the financial statements and dashboard
- Oversee information management, risk management and other legal activities
- Serve as the liaison to the Finance Committee, Campaign Finance Committee, outside auditor and investment advisor; manage strategies around endowed funds and other financial reserves
- Analyze core programs to determine financial sustainability and program profitability
- Work closely with the CEO and Director of Development to ensure funding for strategic priorities
- Collaborate on the development of policies that promote positive organizational culture and vision
- Raise the visibility and public awareness of The ARK through community engagement and outreach opportunities

Position Summary

Posted: June 2022

Salary: \$145k-\$165k

Location: Chicago, IL

Qualifications & Skills:

- Bachelor's degree in Finance or related field; CPA or MBA preferred
- 10+ years of executive and/or senior level leadership experience in the areas of finance and/or business operations
- Strong track record in creating systems and processes that increase organizational effectiveness, leverage technology and promote collaboration
- Experience with non-profit financial reporting and management including managing capital budget projects
- Demonstrated ability to be analytical; capable of building trust and working in partnership with staff to achieve results
- Strong understanding of human resources and IT functions
- Superior written and verbal communication skills; strong public speaking and presentation abilities
- Effective, motivational supervisory skills with the ability to lead in a team-oriented setting
- Project management expertise; ability to prioritize and meet deadlines
- High level of comfort working with business technology including Microsoft Excel and Salesforce; experience with Sage Intacct preferred
- Passion for The ARK's mission and strengthening the Jewish community

To apply, please submit a resume & cover letter to **Jamie Perry, Evolve Giving Group:** jamieperry@evolvegg.com

The ARK is an equal-opportunity employer.

